



Jessica Douglas
Director

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QUINCY/ADAMS COUNTY 9-1-1 JOINT EMERGENCY TELEPHONE SYSTEM
BOARD (ETSB) MEETING
Minutes
January 18, 2023

7 members present: Joint ETSB Chairman Mike Farha (electronic participation), Quincy Alderman Jeff Bergman, Quincy Police Chief (ret.) Rob Copley, Adams County Board Member Barb Fletcher, Adams County EMS Chief John Simon, PSAP Representative David McCleary, Adams County Rural Fire Association Representative Tom Bentley (electronic participation)

2 members absent: Quincy Alderman Ben Uzelac, Adams County Public Member Duane Venvertloh

Also present: First Assistant States Attorney Todd Eyler, Andrew Campbell, 911 Director Jessica Douglas

Quorum Call. Chairman Mike Farha called the meeting to order and indicated a quorum was present.

Jeff Bergman made a motion to approve the minutes of the October 19, 2022 meeting. John Simon seconded the motion.

A roll call vote was held: 5 Yes (Jeff Bergman, Rob Copley, John Simon, David McCleary, Mike Farha); 0 No; 4 Absent (Barb Fletcher, Ben Uzelac, Duane Venvertloh, Tom Bentley)

The motion carried and the minutes were approved as presented.

It is noted that Barb Fletcher was present at the meeting at 5:21 p.m.

Chairman Mike Farha welcomed a member of the public who was present to speak.

Andrew Campbell spoke to the board regarding the fairness and consistency exercised by dispatchers when handling calls for service.

It is noted that Tom Bentley was present at the meeting at 5:26 p.m.

204 Fund Balance. Director Douglas reported an Emergency Telephone System Fund (Illinois 911 surcharge) balance of \$2,247,451.24 as of January 17, 2023.

She reported that, concerning the 988 funds sweep originally discussed at the April 20, 2022 meeting, House Amendment 2 to Senate Bill 1720 has been filed which effectively struck the language from the Budget Implementation Bill passed earlier in the spring

that transferred money from the Statewide 911 Fund to the new 988 Fund. This House Amendment 2 has been cleared from committee and will need to pass the House before heading to the Senate for a final vote.

FY 2023-2024 911 Budget. Director Douglas presented her Capital Equipment Replacement Plan for discussion and possible action. She noted that \$750,000.00 has been earmarked for countywide radio system infrastructure upgrades, including a system wide P25 update, site addition, and a dispatch console upgrade solution for Starcom21 connectivity due to the possibility that at least one public safety agency may elect to move towards Starcom21 soon.

Director Douglas then presented her Fund 202 budget, funded 60% by the City of Quincy and 40% by Adams County, for discussion and possible action. She noted a 2.62% reduction in the proposed budget from the current fiscal year budget. 17 salaries (15 Dispatchers, 2 Dispatch Supervisors) and the cost for the Records Management System (RMS) annual software license/maintenance and uniforms, both ineligible surcharge expenses, are contained within the Fund 202 budget.

Director Douglas then presented her Fund 204 budget for discussion and possible action. 4 salaries (Director, Assistant Director, Systems Administrator and 1 Dispatch Supervisor) and operational expenses eligible for surcharge funding are contained within the Fund 204 budget. She noted that the Fund 204 proposed budget increased 5.2% from the current fiscal year budget, citing that the most significant increases were in the Repair & Maintenance and Utilities line items due to increased costs of fees and services.

It is noted here that Tom Bentley left the meeting at 5:55 p.m.

David McCleary made a motion to approve the Capital Equipment Replacement Plan, Fund 202 and Fund 204 budgets as presented. Barb Fletcher seconded the motion.

A roll call vote was held. 6 Yes (Barb Fletcher, Jeff Bergman, Rob Copley, John Simon, David McCleary, Mike Farha); 0 No; 3 Absent (Ben Uzelac, Duane Venvertloh, Tom Bentley)

Personnel Report. Director Douglas stated that the center is currently staffed with 11 dispatchers: 10 qualified, 1 in training. She noted that there are currently 5 dispatcher vacancies and 1 dispatch supervisor vacancy.

She reported the resignation of one dispatcher from their full-time position effective November 30, 2022 due to the dispatcher relocating out of the Quincy area. She reported another resignation of a dispatcher from their full-time position effective January 2, 2023 due to a dispatcher transferring to another department. That dispatcher will remain active on the part-time/on-call list.

Director Douglas stated that applicant testing and interviews were ongoing and that she anticipates hiring to fill 2 of the vacant dispatcher positions in February 2023. She anticipates filling 2 more vacant dispatcher positions in late spring/early summer.

Next Generation 911 (NG911) Project Status. Director Douglas provided the board with an update on the status of the Quincy/Adams County 911 PSAP's conversion to the statewide ESInet.

She reported that the additional required hardware for NG911 deployment, an expenditure approved by the board at the October 19, 2022 meeting, has been delivered and is staged for installation. Physical hardware installation is tentatively scheduled for the week of January 23, 2023, pending commitment of resources from Motorola. She stated that migration to the ESInet is anticipated to be complete by the first quarter of 2023.

Old Business. Director Douglas reported that the faulty receive antenna at the ADM site has been repaired. She also reported that the receive antenna at the Camp Point site did not require replacement after further testing and evaluation by the tower climbing crew.

Director Douglas noted that competitive tower climbing quotes totaling \$1,910.00 for both sites were accepted and the total cost of the antenna repairs, including materials and labor, was approximately one-third of the cost quoted by Wireless USA.

New Business. There was no new business.

Meeting Adjournment. Jeff Bergman made a motion to adjourn the meeting. John Simon seconded the motion. The motion carried and the meeting was adjourned.

Next Meeting. The next quarterly meeting of the Joint ETSB is scheduled for April 19, 2023 at 5:15 p.m.

A handwritten signature in cursive script, appearing to read "Miriam Douglas".

01/25/2023