

Minutes of the November 12, 2025 VACAC Delegate Board Meeting

November 12, 2025 The Veterans Assistance Commission of Adams County met at 3701 East Lake Center 1700 Hours.

Chairman Schrage called the meeting to order at 1700

Members Present: Girouard, Schrage, Schafer, Geise, Watkins,

Quorum Declared by Schrage

County Board Liaison Present: None

Commanders/Commandants & Guest; None

Staff: Paul Havermale

Schrage led the meeting in the Pledge of Allegiance

Girouard Led the prayer/reflection

Public/open Comments – None

The minutes of the September 10, 2025 Meeting were distributed prior to the meeting via email and at the meeting in hard copy form. On a motion by Girouard and second by Geise the 09/10/25 minutes were approved as presented, All Aye

Financial Report – Havermale presented the budget status, we will finish the year slightly under budget. The payment vouchers from last meeting to 11/14/25 were presented for delegate review. All Vouchers were in order and approved. On a motion by Geise and second by Schafer the vouchers and financial report was approved to be received and filed, all aye.

Superintendent report by Havermale: Reported that the Adams County Board approved the submitted budge. Havermale stated that a full report of the VACAC performance will be reported at the January meeting. VACAC year to date data was discussed and presented. We are approaching 2.5 million in total benefits and 800 clients. On a motion Geise and a Second by Schafer the Superintendent report was concurred in and received and filed, all aye.

Board Action: A lease for the office space from Worx Inc was presented with variable term options. The two-year term was suggested with an additional stipulation that Worx, Inc. provide a means for the VACAC office be consolidated with a year. On a motion by Geise and second by Watkins Havermale was approved to execute the lease with the consolidation provision, all aye

There was no executive session

Spurrier arrived at 1745 and offered an additional prayer

The next meeting will be January 14, 2026, at 3701 East Lake Center Drive, Large Conference room

The meeting adjourned at 1750 on a motion by Girouard and a Second by Watkins, all aye