

## Minutes of the September 10, 2025 VACAC Delegate Board Meeting

September 10, 2025 The Veterans Assistance Commission of Adams County met at 3701 East Lake Center 1800 Hours.

Chairman Schrage called the meeting to order at 1804

Members Present: Girouard, Newbanks, Schrage, Schafer, Spurrier. Geise, Benson, Geschwandner

Quorum Declared by Schrage

County Board Liaison Present: Fletcher

Commanders/Commandants & Guest;

Staff: Paul Havermale

Schrage led the meeting in the Pledge of Allegiance

Spurrier led the invocation

Public/open Comments – None

The minutes of the August 13, 2025 Meeting were distributed prior to the meeting via email and at the meeting in hard copy form. On a motion by Spurrier and second by Girouard the 08/13/25 minutes were approved as presented, All Aye

Financial Report – Havermale presented the budget status from 08/31/25. The VACAC is slightly under budget, but a few line items will require a line-item transfer to complete the year. The FY 25/26 budget was presented form the Clear Gov Worksheet. There is a 2.68% or \$10375.00 over last years budget. on a motion by Geise and second by Spurrier the FY25.26 budget was approved, all aye. The vouchers from last meeting to 09/10/25 were presented for delegate review. All Vouchers were in order and approved. On a motion by Newbanks and second by Schafer the vouchers and financial report was approved to be received and filed, all aye.

Superintendent report by Havermale: Havermale update on the numbers of new clients since last meeting 37 new. Havermale updated on staff performance evaluations and that all staff will receive a 5% increase. English and Watkins will be attending the IACVAC conference in Peoria next week representing Adams County and to fulfill their CEU requirements. An update that the multi county VAC will be addressed in the fall veto session. The VACAC is still preparing for this to take place shortly after 01/01/26. The VACAC helped list over 400 Veterans for the Bi-Centennial Celebration. On a motion Geise and a Second by Spurrier the Superintendent report was concurred in and received and files, all aye.

Board Action: A By-Law update was presented via email, in writing and on the agenda to all delegates 6days prior to the meeting to all member posts and organizations. On a motion by Girouard and a Second by Geise. The VACAC delegate board meeting will be every other month on the second Wednesday of the month at 6PM at 3701 East Lakee Center. The next meeting will be November 2025, then January, March, May, July, September and November of 2026. The annual meeting months will always start in January All aye

On a motion by Geise and a Second by Schafer the November 12<sup>th</sup> 2025 VAC delegate Board meeting time was changed from 6PM to 5PM for the November 12<sup>th</sup> 2025 meeting only. All Aye

The meeting adjourned at 1847, on a motion by Geise and second by Newbanks. All Aye. The next meeting will be 11/12/2025 at 5:00PM at 3701 East Lake Center Dr. Main floor conference room.