

Minutes of the August 13, 2025 VACAC Delegate Board Meeting

August 13, 2025 The Veterans Assistance Commission of Adams County met at 3701 East Lake Center 1800 Hours.

Chairman Schrage called the meeting to order at 1800

Members Present: Girouard, Newbanks, Schrage, Schafer, Spurrier. Geise, Watkins

Quorum Declared by Schrage

County Board Liaison Present: Fletcher

Commanders/Commandants & Guest; Benson

Staff: Paul Havermale

Schrage led the meeting in the Pledge of Allegiance

Spurrier led the invocation

Public/open Comments – None

The minutes of the July 9, 2025 Meeting were distributed prior to the meeting via email and at the meeting in hard copy form. On a motion by Geise and second by Watkins the 07/09/25 minutes were approved as presented, All Aye

Financial Report – Havermale presented the budget status from 06/30/25 and 07/31/25. The VACAC is slightly under budget, but a few line items will require a line-item transfer to complete the year. Havermale presented a LIT, on a motion by Geise and second by Newbanks the LIT was approved. All aye. The timing for the new budget was discussed, it will be done by September 15. Watkins suggested that reviews and staff raises be discussed as it pertains to budget formation. Benchmarks were discussed and the VACAC has exceeded all Delegate Board goals. Havermale discussed staff performance and the need to keep VSO pay competitive. On a motion by Geise and second by Watkins, the Board authorized a 5% increase for Havermale and up to a 5% increase for all staff, all voted aye. On a motion by Newbanks and a second by Geise the financial report was accepted, all voted aye

Superintendent report by Havermale: Havermale attended the NACVSO conference and training in Louisville. He reported it was good training and fulfilled the CEU requirements for VSO accreditation for the year. The remaining VSO's will attend the IACVAC training in September to gain their CEUs. Havermale presented a spreadsheet showing the work accomplished as noted in Vetpro. The volume of work is not decreasing and in fact the VACAC is outpacing last year on raw numbers and average clients seen. Havermale reported on the WTAD appearance with Director Terry Prince of the IDVA went well. On a motion by Geise and Second by Benson, all approved the report

Board Action/Unfinished Business: A proposal was discussed and read to be voted at the next meeting, to change the frequency of the VACAC meetings. Quarterly and every other month meetings were discussed. On a motion Schafer and Second by Watkins the action Item will be placed on the September Agenda. All Aye

Board Comment: Girouard and Geise Mention the Honor Flight Homecoming for 08/14/25 at JWCC about 10:30 – 11:00 PM. The Veteran reception and concert for the Adams County Bi-Centennial was discussed and information provided for the Delegates.

Next meeting will be September 10, 2025

On a motion by Geise and Second by Schafer the 08/13/25 meeting of the VACAC adjourned at 1847 all aye

By: Paul Havermale