



Jessica Douglas
Director

222 N. 52nd Street
Quincy, Illinois 62305

(217) 228-4572
Fax: 222-9361

QUINCY/ADAMS COUNTY 9-1-1 JOINT EMERGENCY TELEPHONE SYSTEM
BOARD (ETSB) MEETING
Minutes
October 15, 2025

7 members present: Chairman Barb Fletcher, Quincy Ald. Dave Bauer, Quincy Ald. Kelly Mays, Quincy Ald. Ben Uzelac, Quincy Police Chief Adam Yates, Adams County EMS Chief John Simon, Adams County Public Member Patrick Frazier

2 members absent: PSAP Representative David McCleary, Adams County Rural Fire Association Representative Tom Bentley

Also present: 911 Director Jessica Douglas, 911 Systems Administrator Dylan Oberling, Adams County Information Technology (IT) Director David Hochgraber

Quorum Call. Chairman Barb Fletcher called the meeting to order and indicated a quorum was physically present. Patrick Frazier participated in the meeting electronically.

Ben Uzelac made a motion to approve the minutes of the July 16, 2025 meeting. Adam Yates seconded the motion.

The motion carried and the minutes were approved as presented.

Personnel Report. Director Douglas stated that the center is currently staffed with 13 dispatchers: 10 qualified, 3 in training. She reported that 1 newly hired dispatcher will begin employment on October 20, 2025.

Director Douglas noted that there are currently 2 dispatcher vacancies and 1 dispatch supervisor vacancy.

She stated that she anticipates hiring to fill additional dispatcher vacancies in the January 2026 timeframe. She also stated that she anticipates posting the dispatch supervisor vacancy in the first quarter of 2026, projecting that the center will be staffed with 13 qualified dispatchers in the March/April 2026 timeframe.

VHF Simulcast System P25 Upgrade/Site Expansion Project Status. Director Douglas reported that all agencies have migrated to their respective P25 frequencies, noting that the Adams County Sheriffs Office migrated to their P25 frequency on August 30, 2025.

Due to concerns raised by the Quincy Police Department following migration regarding portable radio traffic and the finding of external interference impeding communications while investigating those concerns, the Quincy Police Department vacated their normal frequency and began utilizing Adams County Ambulance frequency for primary

communications effective August 18, 2025. Adams County Ambulance has been utilizing another available frequency for primary communications since that time.

During a call with Motorola and stakeholders on October 1, 2025 courses of action to analyze and identify solutions for mitigation were discussed.

Possible solutions discussed include executing a change order with Motorola to utilize Motorola engineer time and equipment to attempt to track the interfering signal or abandoning the Quincy Police Department frequency and executing a change order with Motorola to re-tune existing equipment to a different frequency.

Director Douglas and John Simon discussed the disadvantages of proceeding with attempting to track the signal. There is no guarantee that the signal will be located and the cost, totaling \$32,270.00, would not include anything to correct or mitigate the signal.

Director Douglas stated that a proposal for re-tuning existing equipment to a different frequency for Quincy Police Department communications has been requested, however, is not yet available.

John Simon stated that Adams County Ambulance permanently loaning their frequency to the Quincy Police Department was another potential solution, with Adams County Ambulance permanently utilizing another frequency for primary communications. This solution would require local reprogramming of all existing equipment.

The status of construction at the 10th (Hannibal) site was discussed. Director Douglas stated that most equipment for the site has shipped. It is anticipated that the site addition will be complete by the end of the 2025 calendar year.

CAD/RMS Implementation Project Status. Director Douglas stated that Mission Critical Partners has drafted the request for proposal for the project and the document is in the final stages of review. The document is expected to be released on or about October 20, 2025 and vendor submissions will be due on or about December 4, 2025.

There was discussion regarding the timeline for implementation of a new solution, estimated at approximately 18-24 months, once a vendor is selected.

David Hochgraber and Dylan Oberling both spoke regarding the current antiquated solution and limited support available from the vendor.

Director Douglas stated it would be necessary for local stakeholders to be aggressive in the vendor selection process to ensure that implementation proceeds at an efficient pace.

Adopt 2026 Meeting Schedule. Director Douglas provided members of the board with a proposed 2026 meeting schedule.

Adam Yates made a motion to approve the meeting schedule as presented. John Simon seconded the motion.

The motion carried and the 2026 meeting scheduled was approved.

Old Business. Director Douglas stated that, regarding the CommsCoach QA solution as discussed at the July 16, 2025 meeting, evaluation of comparable solutions is a continued effort.

New Business. Under new business, Director Douglas informed the board that 3 dispatchers were nominated and selected as recipients for Illinois National Emergency Number Association (INENA) awards and will be recognized at the upcoming Illinois Public Safety Telecommunications Association (IPSTA) banquet on October 21, 2025. 2025 INENA Team of the Year award recipients are Jeffrey Davis and Jade Hull. 2025 Excellence Award recipient is Kayleigh Shoup.

Chairman Barb Fletcher recommended that they also be recognized at the upcoming November 12, 2025 Adams County Board Meeting.

Meeting Adjournment. John Simon made a motion to adjourn the meeting. Ben Uzelac seconded the motion. The motion carried and the meeting was adjourned at 5:56 p.m.

Next Meeting. The next quarterly meeting of the Joint ETSB is scheduled for January 21, 2026 at 5:15 p.m.

A handwritten signature in cursive script that reads "Jerrica Douglas".

10/16/25